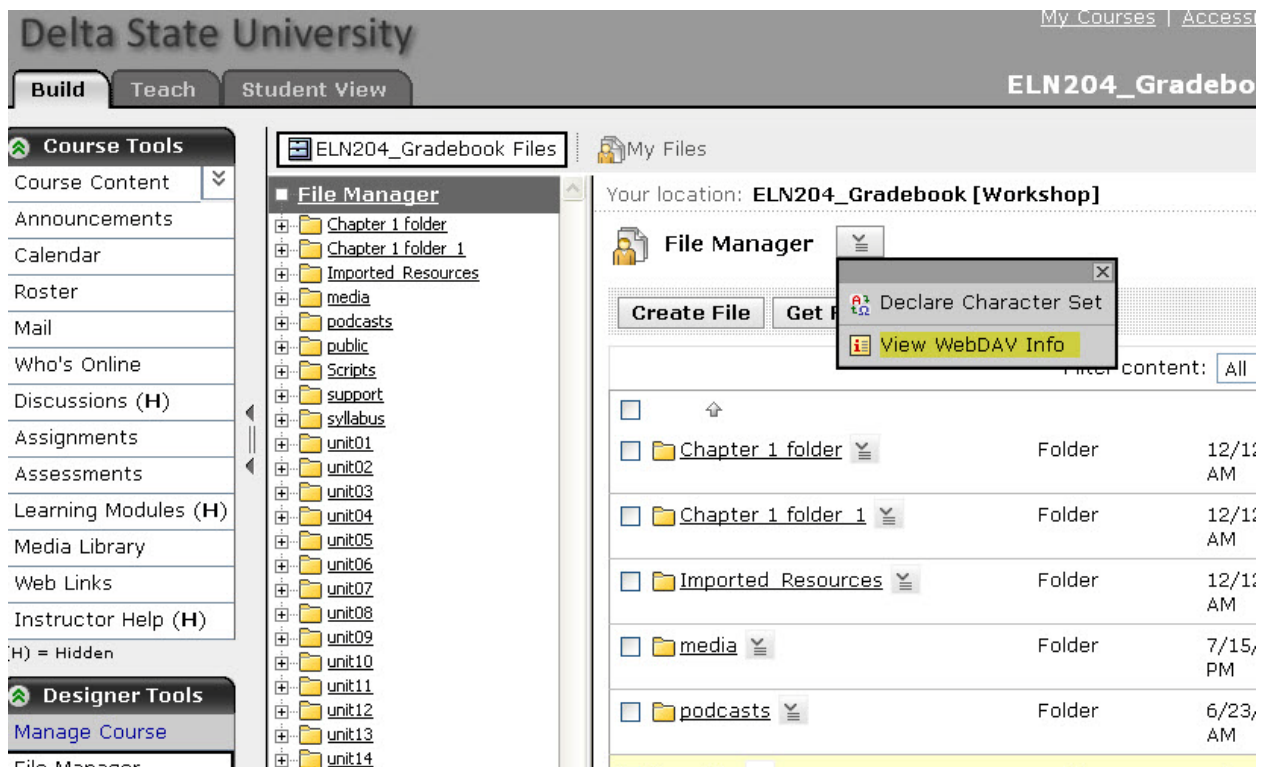


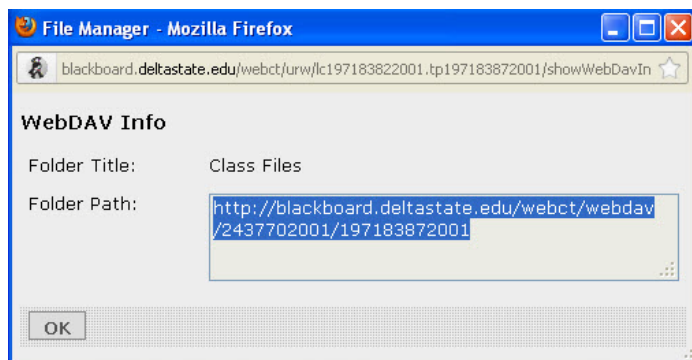
WebDav and BB-CE6

WebDav allows you to use a remote Web server as though it were a file server. Here's how you get set up:

1. Go to one of your BB-CE6 courses.
2. Click on the Build tab, then on File Manager in the Designer Tools menu.
3. Look for the Action Menu next to the File Manager heading, then click on it; this will display a View WebDav Info button:



4. Click on the View WebDav Info button and look for the URL or folder path to pop up:

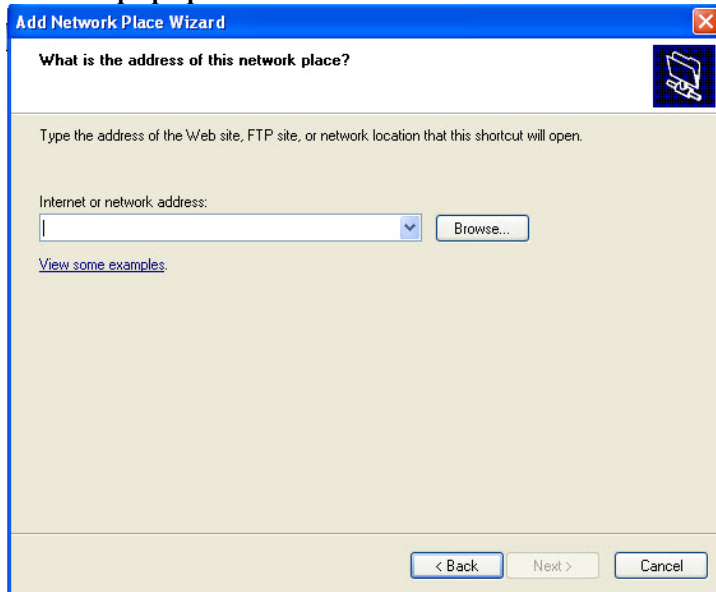


5. Copy this URL (as you will need it to configure your network places on your desktop).

6. Once you've copied the URL, go to the Start Menu in Windows and look for your My Network Places option.

7. Select My Network Places and then select Add a Network Place (select the "Choose Another Network Location")

8. In the Internet or Network address field, paste the WebDav URL you copied from from the Info popup.



9. Click Next and provide the login form that is prompted with your BB-CE6 username and password.

10. After you click Finish you may need to authenticate again, but then you should see your files on the BB-CE6 server.

While you can work with your course directly via WebDav, it is a best practice to copy the content to a folder that allows you to work "offline." When you're ready to publish those changes to your course, just drag and drop the revised file from the "offline" folder into the WebDav directory.